



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, April 9, 2013 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	May 14, 2013

MEMBERS PRESENT

Dean Sherman, Professional Member, President
Charles Robbins, Professional Member, Vice President
Carol Guilbert, Public Member, Secretary
Frank Beebe, Professional Member
James Anderson, Public Member

MEMBERS ABSENT

Jerome Todd, Professional Member
Gerard Pepeta, Professional Member
John Brady, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Patricia Davis-Oliva, Deputy Attorney General
Latonya Brown, Administrative Specialist II

OTHERS PRESENT

James Palmelia, NCC
Frank Bacchetta, Total Comfort Mechanical
Brian Brower, Two Seasons H&C
Richard Dewey, Total Comfort Mechanical
Chuck Davidson, DPH

CALL TO ORDER

Mr. Sherman called the meeting to order at 9:02am.

REVIEW OF MINUTES

A motion was made by Mr. Beebe, seconded by Ms. Guilbert, to approve the March 12, 2013 meeting minutes. The motion carried unanimously.

Proposal to Deny Hearing

Mr. Brower appeared before the Board for his Proposal to Deny Hearing. At 9:01am, Ms. Davis-Oliva addressed the Board and Mr. Brower. The Board members introduced themselves. At approximately 9:02am Mr. Brower was sworn in by the Court Reporter. Ms. Davis-Oliva informed Mr. Brower that his application was proposed to deny due to lack of evidence to support his work experience. Mr. Brower explained to the Board that he worked as a sub-contractor and has many years of HVACR experience. He also stated that he could not obtain an affidavit from one of his previous employers due to conflict of interest. At 9:11am, the Board members deliberated off the record for a few minutes and then went back on the record at 9:18am. A motion was made by Mr. Robbins, seconded by Ms. Guilbert to deny the application of Brian Brower for not meeting the requirements for licensure as set forth in Del. C. 1821. The hearing went off the record at 9:20am.

Mr. Bacchetta appeared before the Board for his Proposal to Deny Hearing. At 9:22am, Ms. Davis-Oliva addressed the Board and Mr. Bacchetta. The Board members introduced themselves. At approximately 9:23am Mr. Bacchetta was sworn in by the Court Reporter. Ms. Davis-Oliva informed Mr. Bacchetta that his application was proposed to deny due to lack of evidence to support his work experience. Mr. Bacchetta explained to the Board that several of his previous employers have not responded to him, therefore causing issues for him to obtain affidavits of experience. At 9:27am, the Board members deliberated off the record for a few minutes and then went back on the record at 9:30. A motion was made by Mr. Robbins, seconded by Ms. Guilbert for Mr. Bacchetta to be approved to take the By-Pass Exam.

UNFINISHED BUSINESS

Re-Review of Applications

After review of additional documentation, a motion was made by Ms. Guilbert, seconded by Mr. Beebe, to approve the application of Robert Wanner to take the bypass examination for HVACR.

After review of additional documentation, a motion was made by Ms. Guilbert, seconded by Mr. Beebe, to approve the application of Gary Fowler to take the bypass examination for Master Plumber.

After review of additional documentation, a motion was made by Ms. Guilbert, seconded by Mr. Beebe, to approve the application of Ronald Riale Jr. to take the Master Exam for HVACR Restricted.

NEW BUSINESS

Review of Examination Applications

A motion was made by Mr. Beebe, seconded by Mr. Anderson, to approve David Steele and Keith Nelson to take the Master HVACR By-pass Examination. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Mr. Anderson, to approve James Salamone to take the Master HVACR Exam. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Beebe, seconded by Mr. Anderson, to ratify the Master HVACR Restricted applications of Frank Marshall, Lawrence Drummond, Earl Slacum, Jeremy Kapela, James Elliot, Thomas Carels, and David McMahan. The motion carried unanimously.

A motion was made by Mr. Beebe, seconded by Mr. Anderson, to ratify the Master Plumbing applications of Ronald Evans and Brad Kendall. The motion carried unanimously.

Complaint Status

34-01-12	Closed	34-05-13	Open
34-03-12	Open	34-11-12	Open
34-04-12	Assigned to Hearing Officer	34-12-12	Open
34-06-12	Open	34-13-12	Open
34-07-12	Open	34-14-12	Open
34-09-12	Closed	34-15-12	Open
34-10-12	Closed	34-01-13	Open
34-06-13	Referred to AG	34-02-13	Open

CORRESPONDENCE

None

OTHER BUSINESS BEFORE THE BOARD (for discussion only)

Updates on Continuing Education

The Board is still discussing how many continuing education hours should be completed. The Board also discussed continuing education and the repercussions to licenses. Mr. Sherman and Mr. Robbins mentioned that the continuing education is a work in progress and the Committee will continue to work on this.

State Board

The Board discussed the recruiting of new board members.

PUBLIC COMMENT

None

NEXT SCHEDULED MEETING

The next board meeting will be held on May 14, 2013, at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Beebe, seconded Ms. Guilbert, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:06am.

Respectfully submitted,



LaTonya Brown